



\*On The Customer



Enterprise  
Relationship  
Management

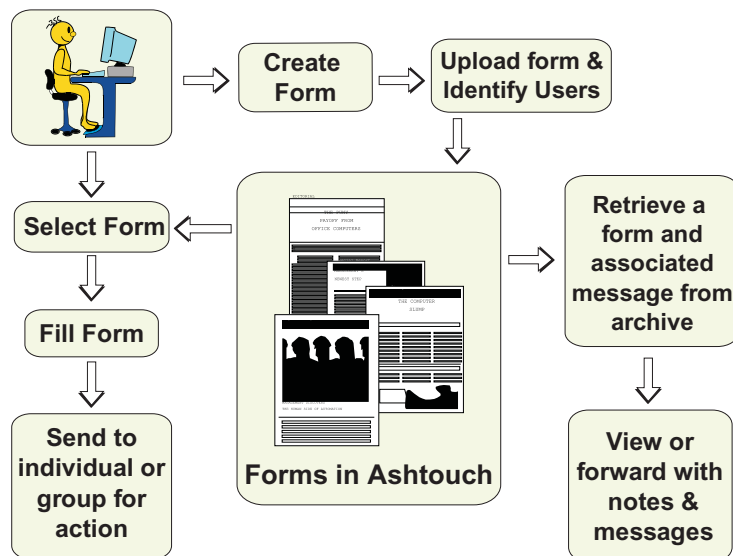
### GroupWare based Forms

The system allows a form created in any utility and saved as an universally acceptable HTML file to be added to the system and designed for use by a specified group of persons. Users can then call up the form and fill it up at the time of composing a message. The information in the form can be transmitted and accessed, in the way it was entered, along with collaborative messages in Ashtouch for purposes such as authorisation or storage of a profile for future reference

Organisations have a constant need to record information in forms and forwarding/storing the form. The information in the form is not always for data processing needs. Forms represent a structured way of gathering information. Using consistent forms allows familiarity with the information and ensures that the required information is always captured.

Some typical uses of the form filling and movement feature of AshTouch:

- Sales reports, Tour Plan and other sales related information.
- Leave applications, Petty cash vouchers and other accounting vouchers
- Indent for material in stores or to purchase department
- Territory and customer profiles
- Customer satisfaction surveys
- Service requests with designated information
- Sales Quotations
- Request for Quotations



**ASHTECH INFOTECH PVT. LTD.**

G7, Laxmi Woollen Mill Estate, Shakti Mill Lane, Mumbai 400011. India.

Tel : 4963311 Fax : 4963300. URL : [www.ashinfo.com/ashtouch](http://www.ashinfo.com/ashtouch) Email : [ashtouch@ashinfo.com](mailto:ashtouch@ashinfo.com)